

USING THE UNIVERSAL & DELUXE FROM A SUPINE POSITION e.g. bed or floor.
The Convenience sling should not be used from a supine position.

For the purposes of this guide, left is considered as the user's left side. This section starts by rolling the user to the left. If this is impossible or impractical the carer may start by rolling the user to the right. In that case reverse left and right throughout this section of the guide.

1. Position yourself to the left of the user and gently roll them towards you onto their side.
2. Roll/fold the sling approximately in half along its length. Position it so the top of the commode aperture aligns with the user's spine. A convenience sling should be positioned with the centre of the back support central to the user's back. The unrolled/unfurled half of the sling is left lying flat to the right of the user. Handles on the sling back should be face down, i.e. facing away from the user.
3. Gently roll the user onto their right side thereby positioning them on the flat section of the sling. This will allow you to unroll/unfurl the remainder of the sling from underneath the users left side.
4. Follow from step 5 in the Universal, & Convenience Sling section or step 3 in the Deluxe section of this guide to lifting from a sitting position.

NEED HEAD SUPPORT?

Glove Universal and Deluxe slings have a soft loop Velcro collar for the attachment of a soft padded Headshell to support a users head. The size of the Headshell used must match the sling size.

Align the Headshell with one end of the loop Velcro collar. Press the hook Velcro of the Headshell along the full length of the loop Velcro collar, being careful to maintain alignment.

Fold the hook Velcro tabs over the corner of the sling at each end to lock the Headshell in position. The Headshell is best left attached during washing.

Care and Independence Systems Ltd

Glove slings are manufactured with great care using top grade materials, by Care & Independence Systems Ltd, in Oxfordshire, England. Every sling is carefully inspected by two people independently, each initialing the quality tag before the sling is dispatched.
The slings have been categorised as Class 1 Medical Devices and carry the C.E. mark. Each sling has been designed and tested to exceed the requirements of BS EN ISO 10535 so you are assured of their safety and quality.

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GLOVE SLINGS

USER GUIDE FOR GLOVE UNIVERSAL, GLOVE DELUXE, & GLOVE CONVENIENCE SLINGS

We thank you very much for purchasing our product. Please read the following guide to assist you in obtaining maximum benefit from it. We recommend that you also read your sling label as it contains important information including maximum load and size confirmation.

Please note that this leaflet has been designed for general guidance only when using the sling styles listed below. Due to the many variations of slings available, even within a specific style, certain procedures shown within may not be appropriate in every instance.
We would particularly recommend that if your sling has been built to individual specifications, or customised in any way, that you refer to an Occupational Therapist or other competent person for further guidance.

Should you have any queries regarding your sling, its use or its care, please do not hesitate to contact your supplier quoting the information below.

MODEL NO:

SLING STYLE:

SLING SIZE:

SERIAL NO:

GENERAL NOTES

To ensure maximum possible comfort and safety we recommend that you also read any operating instructions provided with your mobile or ceiling track hoist. In the interest of clarity in this guide we have referred to the person being lifted as the user and any person assisting as the carer.

CLINICAL CONDITIONS Carers must acquaint themselves with any clinical condition that may cause discomfort, distress or harm the user before undertaking the lifting procedures described in this guide.

ASSESSMENT It is important that all users have been correctly assessed and that their lifting equipment, including this sling is appropriate to their requirements, safety and comfort.

MAXIMUM LOAD The maximum loading shown on your sling may be different to that shown on your hoist or track. In this circumstance you must always work to the lowest maximum load in the combination.

COLOUR CODING As an easy reference to sizes certain loops, positioning handles and for some styles, binding, are colour coded. Full details are listed on the Glove Sling brochure available from your supplier. The size of the sling and a reorder code is marked on the label.

POSITIONING HANDLES These are provided to assist with guiding/positioning a suspended user. They must not be used to move or lift a user.

ADJUSTMENT Sling straps may have loop inserts or buckles to adjust their effective length. This also adjusts the users position to obtain maximum possible safety and comfort. Longest leg straps and shortest shoulder straps provides the most upright position (facilitating easier positioning into a chair). Shortening the leg straps and/or lengthening the back straps recline the user (generally improving stability and comfort). Leg and shoulder straps at maximum length provides greatest head clearance from the spreader bar and maximises lowering ability (this may make lifting from the floor easier). Minimum length straps give maximum lift but beware of maintaining head clearance from the spreader bar. Generally, the starting position for straps could be minimum shoulder length and maximum leg length. Carers/users must take due regard to safety when making posture adjustments. Before commencing ensure all equipment is in good condition and placed conveniently for the task. All working areas should be free of any obstruction.

COMPATIBILITY This sling has been Risk Assessed as being compatible with most types of hoist but not all. Please contact Care & Independence Systems Ltd if specific advice or further guidance is required.

INSPECTION & WASHING AND SLING LIFE SPAN Inspect the sling carefully before use for any signs of damage, wear or deterioration. The sling should be replaced if not in perfect condition. (Also see Regulatory requirements)

Washing instructions are on the label. Higher temperatures or inappropriate cleaning agents or methods may make the sling unsafe by weakening the material. Lower temperatures will help your sling last longer. Close Velcro fastenings to prevent hook damage to the sling and other items in the wash. Please note that it is not possible to accurately determine the life-span of a sling. This will be dependent upon factors including the users weight, amount of daily sling usage plus temperature of wash and washing frequency of the sling. In multi user situations, please be aware of any infection control policies that may be in force or applicable.

REGULATORY PUWER '98 requires that carers are properly trained to use equipment. This user guide is to complement that training and offers general guidance only. If training is required please contact your employer or the equipment provider.

LOLER '98 requires that equipment used to lift people is thoroughly examined by a competent person every six months and examination records retained for inspection. Your supplier can provide that service.

RETURNING PRODUCTS In order to minimise infection risk, the Medicines & Healthcare products Regulatory Agency (MRHA) suggests that items being returned to a manufacturer should be decontaminated appropriately before return. (See MRHA DB 2003 (OX). A certificate of Decontamination may therefore be required before goods can be returned. Please contact your supplier for details. To ensure that your return is dealt with properly please contact your supplier for guidance.

USING THE UNIVERSAL & CONVENIENCE FROM A SITTING POSITION

1. The sling should be fitted with the handles on the back facing away from the users body.
2. Slide the sling down between the chair and the users back. With the Universal position the comode aperture where buttocks meet the seat. It may be necessary to support the user to prevent them tipping forward while the sling is being fitted.
3. When fitting a convenience sling the user's arms must be on the outside of the sling. The user's arms should be on the inside for the Universal.
4. If the sling has a chest strap/band fasten it securely. Velcro bands must have at least 30% of the Velcro area overlapped.
5. Draw the leg sections forwards along the thighs towards the knees. Ensure each side is equal.
6. Keeping the leg sections as flat as possible feed them under the users thighs and gently pull them through between the inner thighs. Ensure as much material as possible is drawn through between the thighs. Positioning the leg sections midway under the thighs will ensure maximum support and comfort.
7. Cross the leg straps by passing one through the other, close to the point where it attaches to the sling.
8. Bring in the hoist and place the spreader bar into position. It is important the spreader bar does not approach at head level as this might cause anxiety or even injury to the user.
9. Attach straps to appropriate spreader bar hooks ensuring they are securely fastened and use appropriate adjustment facilities to obtain optimum safe and comfortable position for the user. (Please see note on adjustment on opposite page).
10. Commence lifting until straps become taut.
11. Check that all attachments are secure, the user is comfortable and no part of the sling is "snagged"
12. Complete the lift to transfer location.

USING THE DELUXE FROM A SITTING POSITION

1. The sling should be fitted with the handles on the back facing away from the users body.
2. Slide the sling down between the chair and users back and position the comode aperture where buttocks meet the seat. It may be necessary to support the user to prevent them tipping forward.
3. Draw the leg section forwards along the thighs towards the knees. Ensure each side is equal.
4. Keeping the leg sections as flat as possible feed them under the users thighs and gently pull them between the inner thighs. Ensure as much material as possible is drawn through the thighs. Leaving the long straps beside the outer thighs. Positioning the leg sections midway under the thighs will ensure maximum possible comfort and support.
5. There is a colour coded strap at the end of one leg section. Pass the strap loop from the other leg section through this.
6. Pass the long straps by the outer thigh through the short straps at the end of the sections. The long straps will attach to the spreader bar, the short straps will not.
7. Bring the hoist and place the spreader bar into position. It is important that the spreader bar does not approach at head level as this might cause anxiety or even injury to the user.
8. Attach straps to appropriate spreader bar hooks ensuring they are securely fastened and use appropriate adjustment facilities to obtain optimum safe and comfortable position for the user. (Please see note on adjustment above)
9. Commence lifting until straps become taut.
10. If the sling has a head support this should be rolled towards the main part of the sling until level with the users neck.
11. Check that all attachments are secure, the user is comfortable and no part of the sling is "snagged".
12. Complete the lift to transfer location.